**Town of Farmington**

***Board of Selectmen Workshop Meeting Minutes***

**Tuesday January 14, 2014**

**6:00PM**

**Town Office 2nd Floor**

**356 Main Street**

**MEMBERS PRESENT:**

Charlie King, Chairman

Paula Proulx, Vice Chairman

Matt Scruton

James Horgan

Arthur Capello

**STAFF PRESENT:**

Keith Trefethen, Town Administrator

Kathy Menici-Planning

Kathy Seaver-Town Clerk

Pam Merrill-Finance

Workshop was called to order by Chairman King @ 6:05PM.

Board review general questions will all Department heads present.

In Planning they removed $2,500 Master Plan and agreed to encumber these funds at their next meeting. Reduced Office supplies by $250 and changed the Planning Budget to $106,292.

In Town Clerk Budget the request generally remains, no change. Kathy Seaver mentioned to the Board the Non Support by Windows of the XP Operating System come April 14, 2014. The Board wants a review of existing PC town-wide and general cost to replace and include this funding into a Technology request as a separate warrant article. In addition also place some funding into the request to cover future network options. Board generally was thinking in the $15K to $20K range.

Finance Budget generally remained unchanged. The Board did discuss with the Finance Administrator the need to shed some duties that may be required as her responsibilities to mandated reporting and audit requirements increases. The Board wishes to pursue what State Standards, if any exist, for the Elected Town Treasurer to accomplish and if those duties can be transferred to this elected position. In addition Payroll duties will be examined and a switch on primary authority on the administration will be considered between the Selectmen’s Secretary and the Finance Administrator.

The Board took the following action on other Budgets.

***MOTION Capello second Proulx “reduce Emergency Management Civil Defense by $1,500” passed 5-0.***

Health Agencies & Hospitals the Board took the following action Removed Red Cross from Funding ($324), removed Chances from funding ($3,175), removed CASA from funding request ($500). They reduced the following agencies by 25% from the approved allocation in FY 13. Cornerstone VNA $8,100 to $6075, Homemakers $2981 to $2235, Sexual Assault Services $972 to $729. Boys & Girls Club $853. FY Budget proposal to be $9892.

***MOTION Scruton second Proulx “Fund Strafford County Community Action @ 75% of last year’s allocation in account #4444” passed 5-0. New allocation proposed $1,944.***

Library allocation was discussed the Board has yet to speak with the Trustees but based on last years allocation they have reduced it by $31,117 new allocation supported by the Board is $250,000.

***MOTION Capello second Scruton “reduce Hay Day allocation by $1,000” passed 3-2.***

***MOTION Scruton second Capello “ reduce the Coast Bus Line to $0” passed 3-2.***

***MOTION Proulx second King “buy one Police Cruiser using funding within outside services” passed 5-0.***

Workshop concluded @ 8:45PM